

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, February 12, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. McCaffrey called the meeting to order at 6:00 pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, Sel. Loring Barnes, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

EXECUTIVE SESSION

Sel. McCaffrey made a motion to enter executive session to conduct strategy sessions in preparation for negotiations with union and non-union personnel. The motion was seconded by Sel. MacInnes. Sel. McCaffrey – aye Sel. MacInnes – aye Sel. Barnes – aye

RETURN TO OPEN SESSION

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-025 Senior Project LED Safety Signs

Megan Hourigan, Millis High School Senior, spoke about raising money for LED Speed Limit signs. The two will be at Blueberry Lane and Applerock at Village Street. Chief Soffayer spoke about the need for signage at that area. Ms. Hourigan will be using a GoFundMe page and possibly a Turkey Shoot to raise money. The Board supported Ms. Hourigan's project.

18-026 Appointment of Part Time Public Safety Dispatcher

Chief Soffayer asked the Board to appoint Troy Montville as a Part Time Dispatcher. Chief Soffayer said Mr. Montville has had a full background check and only requires a physical.

Sel. McCaffrey made a motion to approve the Town Administrator's appointment of Troy Montville as Part Time Public Safety Dispatcher pending a satisfactory physical result. The motion was seconded by Sel. MacInnes and passed unanimously.

18-024 Senior Project 2018 Public Safety Fair

Ryan Locke, Millis High School Senior, reviewed his senior project saying he will hold a Public Safety Fair. Officer Dale Bickford has been advising Mr. Locke and said he has been working hard on this project. The Fair is scheduled for Saturday, March 24th at the Veterans Memorial Building. There will be various participants including Millis Police, Fire, Council on Aging and Board of Health. Car seat and bike helmet safety as well as emergency preparedness will be addressed. The Board supported Mr. Locke's project.

18-023 Transfer of Alcohol License

Sel. McCaffrey made a motion to open a public hearing at 7:20pm for a transfer of an All Alcohol package store license. The motion was seconded by Sel. MacInnes and passed unanimously.

The new owner of Kiara, LLC, Hardik Patel, said he will still do business under the Lumpy's Liquors name. The former owner, Jeffrey Wilson, said he is in support of the transfer.

Sel. McCaffrey made a motion to close the public hearing for a transfer of an All Alcohol package store license. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion to transfer the All Alcohol package store license held by Highland Wine and Spirits Co. D/B/A Lumpy's Liquors to Kiara, LLC D/B/A Lumpy's Liquors. The motion was seconded by Sel. MacInnes. And passed unanimously.

18-020 Appointment of Department Assistant at Board of Health

Mr. Guzinski made a recommendation to appoint Jennifer Kiggen, currently employed by the Building Department Assistant I, to the position of Department Assistant III at the Board of Health.

Sel. MacInnes made a motion that the Board approves the recommendation of the Town Administrator to appoint Jennifer Kiggen as Department Assistant III at the Board of Health. The motion was seconded by Sel. Barnes and passed unanimously.

18-021 Appointment of Senior Building Maintenance Worker

Mr. Guzinski said he, Police Chief Soffayer, Library Director Kim Tolson, Senior Building Maintenance Worker Paul Sims, and Operations Support Manager Karen Bouret interviewed three candidates for the role of Senior Building Maintenance Worker for the Police Station, Fire Station, and Library. Mr. Guzinski is recommending the appointment of Sarah Greeno and said she is very well qualified for the position.

Sel. MacInnes made a motion to approve the appointment of Senior Building Maintenance Worker pending a successful CORI and physical. The motion was seconded by Sel. Barnes and passed unanimously.

SCHEDULED APPOINTMENTS

18-031 Approval to Deficit-Spend Snow and Ice Account

Mr. McKay asked to Board approve deficit-spending the Snow and Ice accounts to cover salaries and expenses. Mr. McKay said he has looked to increase the account every year but acknowledged that the Town has been unable to do that due to funding. Mr. McKay also said that although there haven't been many big snow events, there have been a number of smaller storms and icing that have caused sanding. Mr. Guzinski recommended approving approximately...to cover the end of year and possible storms. Mr. Guzinski explained that the Snow and Ice account is one of the only accounts that are allowed by the Department of Revenue to spend into deficit due to the nature of the service that is provided for public safety.

Sel. McCaffrey made a motion that the Board approves deficit-spending to the Snow and Ice account subject to a report to the Board at their next meeting regarding the status of the account. The motion was seconded by Sel. MacInnes and passed unanimously.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-027 Application for Abatement at 214 Exchange Street

Jennifer Scannell, Treasurer/Collector, explained that the Water/Sewer Clerk noticed that the quarterly bill run for FY18 Q2 was above normal. Ms. Scannell said her office tried to reach out to the property owner but the owner had moved and the phone was out of service. The property owner had a leaky toilet she was unaware of and is looking for abatement. Ms. Scannell said the water was used despite the homeowner stating that she was unaware.

Sel. MacInnes made a motion to deny the application for abatement for Abigail Fine at 214 Exchange Street. Sel. Barnes seconded the motion and it the abatement was denied unanimously.

18-028 Decision Regarding Abatement at 63 Acorn Street

Ms. Scannell said the water was used at the property and although sewer was charged prior to the homeowner having sewer, she feels there was ample time for the property owner to have rectified the situation before excess charges occurred. Ms. Scannell provided a spreadsheet with a few possible scenarios if the Board votes in favor of abating the sewer portion of the bill. Ms. Scannell explained that there is a tiered system for water and sewer used, so once a certain amount of water is used consumers are billed at a higher rate.

Mr. Eli Gelasco, property owner, also provided a spreadsheet showing usage. Mr. Gelasco said he is asking that the difference between what he was charged and what his average use be abated. Mr. McKay said he feels this is a policy decision and will set precedent moving forward. Sel. Barnes noted the need to communicate more stringent rules regarding policy, but also agrees that the homeowner did not do due diligence in responding to the Town. Sel. MacInnes said she does not see the issue of the not responding to the Town as an extenuating circumstance.

Sel. MacInnes made a motion that the Board denies the abatement request for water for the property at 63 Acorn Street applied for by Eli Gelasco, the motion was seconded by Sel. Barnes. The abatement was denied unanimously. Sel. MacInnes made a motion that the Board denies the abatement request for water for the property at 63 Acorn Street applied for by Eli Gelasco, the motion was seconded by Sel. Barnes. The abatement was denied unanimously.

18-029 Transfer Station Permit

Mr. McKay recommended to the Board that a Transfer Station permit be issued at the Senior rate of \$30.00 to Dorothy Small for the purpose of her brothers using one of their personal vehicles to dispose of her trash. Mr. McKay said Ms. Small no longer owns a vehicle and the sticker should be adhered to the windshield of the vehicle that will be used. Sel. Barnes asked that a policy be presented regarding this going forward. Mr. McKay agree to write up a proposal.

Sel. McCaffrey made a motion that the Board approves the issuance of a Transfer Station sticker to Dorothy Small for the purpose of allowing one of her brothers to dispose of her trash at the station with his personal vehicle. The motion was seconded by Sel. Mc MacInnes and passed unanimously.

18-030 Village Street Dangerous Dogs Update

Mr. Guzinski provided an update regarding the Dangerous Dogs hearing for Linda Pernice explaining that the court entered a judgement in the Town's favor but Ms. Pernice does have right to further appeal.

18-033 Green Communities Competitive Grant Approval

Robert Weiss, Energy Manager, reviewed the 2018 Application for a Green Communities grant for six projects. Mr. Weiss said he is asking for the Board's approval of the application. Mr. Weiss said there is a strong likelihood of receiving the grant.

Sel. McCaffrey made a motion that the Board approve the 2018 Application of the Green Communities grant and authorize the Chairman of the Board to sign on their behalf. The motion was seconded by Sel. MacInnes and passed unanimously.

18-032 SOLECT Rooftop Solar Contract Approval

Mr. Weiss said they are still working out contract language, but the Library Trustees have voted in favor of solar panels at the Library. Mr. Weiss will be back at another meeting for official approval.

18-034 Town Counsel for Retail Marijuana

Mr. Guzinski explained that since Town Counsel has an existing relationship with Ellen Rosenfeld who is directly involved in both medical and potential retail marijuana establishments in Town. Due to that relationship Mr. Guzinski asked the Board to approve the appointment of Gelerman and Cabral, LLC, as Special Town Counsel for issues relating to recreational marijuana.

Sel. McCaffrey made a motion that the Board approves the appointment of Gelerman and Cabral, LLC, as Special Town Counsel for all issues relating to recreational marijuana at a rate of \$190.00 per hour plus out-of-pocket disbursements and other costs as additional. The motion was seconded by Sel. MacInnes and passed unanimously.

18-035 Discussion Regarding Volunteer/Talent Bank

The Board reviewed an updated Volunteer and Talent Bank form. The Board made a few edits to the proposed form and approved the form to be used going forward.

18-036 Town Website Committee

The Board discussed the formation of a Town Website Committee in reference to their FY18 goal of updating the website. Sel. McCaffrey said putting together a committee is a positive idea and is asking people to volunteer to participate.

Sel. McCaffrey made a motion to establish a Town Website Committee seconded by Sel. MacInnes. The motion passed unanimously.

18-037 Open Town Meeting Warrant

Sel. MacInnes made a motion to open the May 14, 2018 Annual Spring Town Meeting Warrant with the warrant to close on February 26, 2018 at 6:00 pm. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. McCaffrey said citizens who are interested in submitting warrant articles may either approach the Board with an article or file directly with the Town Clerk.

18-038 BAN Renewal CFB Feasibility Study

Sel. MacInnes made a motion to approve the Bond Anticipation Note renewal for the Clyde Brown Feasibility Study for \$300,000.00 with an interest rate of 1.60%. The motion was seconded by Sel. Barnes and passed unanimously.

18-039

Sel. McCaffrey made a motion to approve the January 2018 Water/Sewer Commitment to the Collector for a total of \$3,500.00. The motion was seconded by Sel. MacInnes and passed

ADJOURNMENT

Sel. MacInnes made a motion to adjourn at 9:25 pm. The motion was seconded by Sel. Barnes and passed unanimously.

Respectfully submitted: Karen M. Bouret